

**WORLDBANKFINANCED**

Assam Rural Infrastructure and Agricultural Services (ARIAS) Society  
(An Autonomous Body of the Govt. of Assam) Agriculture  
Complex, Khanapara, G.S. Road, Guwahati-781022  
Email: [hrdepariass@gmail.com](mailto:hrdepariass@gmail.com)

**REoI No. ARIAS-13018/14/2022-APART-ARIAS****Dated Guwahati the 12.06.2024**

ARIAS Society invites applications for the following purely temporary contractual positions to be positioned under the EAP Cell, CMO. Applications are invited from eligible candidates who are citizens of India as defined under the Constitution of India and fulfill the required qualifications, experience and age as cited in brief below. The detailed qualifications, experience, age shall be as per the Terms of Reference (**ToRs**) provided in the website of **ARIAS Society** (under the Recruitments section) at the following URL: <http://www.arias.in/career.html>.

Sl	Name & Number of Position	Essential Qualification, Experience & Age	Indicative range of CTP (Lakh per year)
1	Project Finance Consultant (PFC)-1 Nos	Educational Qualifications: Fulltime Post Graduate Degree in Finance eg. PGDM/MBA (Finance) from any recognized university or college in India or abroad, as a regularly enrolled student (excluding studies in distance education mode); or qualified Chartered Accountant (CA) from ICAI or qualified Cost and Management Accountant (CMA) from ICAI. Working Experience: At least seven years of experience, with more than five years of experience in government and public sector especially in Finance, Budget, Project Management functions. At least 2 years of experience of working either directly or in close coordination with multilateral donor agencies/ financial institutions/ commercial banks/financial regulatory bodies. Should have good knowledge on of preparing PPRs, Concept Notes, Accounting and Financial Reports, Budgets statements, Impactful PPT presentations, preparatory activities for Government projects posed for funding by multi lateral donor agencies/ Commercial banks. Excellent knowledge of written and spoken English and working knowledge of Assamese are required and should be equipped in MS Office 365, Google Suite and other internet-based cloud applications and related tools. Strong interpersonal relations, communication, and team work skills. Age: Age of the candidate should not be more than 40 years as on <i>1<sup>st</sup> June, 2024</i> .	Rs.11.40 To Rs.19.20
2	Project Management Consultant (PMC)-1 Nos	Educational Qualifications: Postgraduate in Management from any recognized university or college, as a regularly enrolled student (excluding studies in distance education mode). Working Experience: At least seven years of experience, with more than 5 years of experience in government and public sector. Experience of preparing PPRs, Concept Notes, preparatory activities for Government projects posed for funding by multilateral donor agencies/ Commercial banks(as a regular employee or consultant). Excellent knowledge of written and spoken English and working knowledge of Assamese are required and should have knowledge in MS Office and other applications. Excellent communication skills, drafting skills and good working knowledge of computers. Age: Age of the candidate should not be more than 40 years as on <i>1<sup>st</sup> June, 2024</i> .	Rs. 11.40 To Rs.19.20

**Other General conditions for interview:**

1. The candidates shall have to bring all the original certificates/documents along with a set of self-attested copies of the same, for the interview, if shortlisted. The Originals will be returned after corroboration with the self-attested copies to be brought by the candidates. If at any stage, it is found that information furnished in the application or supporting documents is misleading/misrepresented/incomplete/false, candidature shall be liable for cancellation.
2. Only Shortlisted candidates will be intimated and called for Interview/test. The Interview/test may be conducted through online mode depending upon current situation.
  - a. Cancel this advertisement and/or the selection process, in parts or fully, without assigning any reason and without thereby causing any liability to anyone.
  - b. Increase or decrease the number of positions mentioned above.
  - c. No TA/DA shall be admissible for attending the interview.
3. The maximum Cost to Project (CTP), within the above indicative range, will be fixed based on (a) as per the respective Terms of References (ToR) and (ii) performance in the interview.
4. In case, sufficient candidates with requisite experience in the field cited above are not available, the ARIAS Society may shortlist candidates having lesser years of experience for the interview/test; However, if selected they will be offered a lower CTP.
5. ARIAS Society is an equal opportunity employer. Women and persons with disability are especially encouraged

to apply.

6. Potential candidates (from India) having essential qualification and experience have to apply through a soft copy of the application & the supporting documents which are to be sent by email to [hrdepariass@gmail.com](mailto:hrdepariass@gmail.com). The application shall be submitted only in English language, as per the prescribed Application format provided in the website of ARIAS Society along with scanned copy of a signed cover-letter and self-attested copies of the supporting documents. The soft copy of the application, cover letter & the supporting documents has to be received by email to [hrdepariass@gmail.com](mailto:hrdepariass@gmail.com). Applications are to be submitted only through email before **4:30PM of 4<sup>th</sup> July, 2024**. Canvassing in any form will lead to disqualification and rejection.
7. *The SPD, ARIAS Society reserves the right to modify the required qualification/experience at any stage during the recruitment process depending on the numbers of response to this REOI*

**Sd-  
State Project Director,  
ARIAS Society**